

Trustees & Fiscal Officer
(513) 722-3400

Zoning
(513) 722-3400

Service Department
(513) 722-4600



www.goshen-oh.gov

Police
(513) 722-3200

Fire & E.M.S.
(513) 722-3473
or
(513) 722-3500

**Regular Meeting – Goshen Township
Board of Trustees
Tuesday, January 13, 2015
7:00 PM**

Meeting Minutes

Opening

Invocation
Pledge of Allegiance
Roll Call

Fire / EMS Chief Pegram
Board of Trustees
Fiscal Officer Cheryl Allgeyer

Trustee Corcoran called the meeting to order at 7:00 PM. Chief Steve Pegram led the invocation. The Board of Trustees led in the Pledge of Allegiance and roll was taken.

Trustee Lisa Allen – Present
Trustee Claire Corcoran – Present
Trustee Lois Pappas Swift - Present

In Attendance: Fiscal Officer Cheryl Allgeyer, Fire / EMS Chief Steve Pegram, Police Chief Rick Combs, and Service Director Bob Seyfried

Adoption of Agenda

3-2015 Trustee Swift motioned to amend the agenda by adding item GG for zoning change approval of Zoning Case #245. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes

4-2015 Trustee Allen motioned to adopt the amended agenda. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes

Communication and Announcements

Ms. Lisa Briethaupt with the Goshen Library stated that the Library has a meeting room that is available to rent for the day during normal operating hours and the cost to rent is \$10.00. Ms. Briethaupt stated that Library programs would supersede meeting room reservations. Trustee Corcoran inquired of the room capacity; Ms. Briethaupt stated the room can hold up to 80 people and that groups can serve light

refreshments and that groups are not allowed to charge individuals for attending the meeting held there.

Mr. Erwin Walker presented the Park Board update. Mr. Walker stated they are currently working on the 2015 event schedule and stated that a Friends of the Park group was formed which is a volunteer group.

New Business

5-2015 Trustee Swift motioned to approve the payment of bills, payment dates 12/10/14 to 12/31/14. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes Trustee Corcoran – abstain Trustee Swift – Yes

6-2014 Trustee Swift motioned to appoint Louis Ethridge to Goshen Township Administrator at annual salary of \$70,000.00, plus benefits; effective date 01/12/15. Trustee Corcoran seconds the motion; motion carries.

Trustee Allen – No Trustee Corcoran – Yes Trustee Swift – Yes

Trustee Swift stated that an offer letter had been extended to Mr. Ethridge on 12/16/14 which listed a start date of 1/12/15 and would like the motion to reflect this date instead of 1/14/15. Trustee Allen stated she had spoken with Mr. Ethridge prior to tonight's meeting and explained that her "No" vote was due to the Board had previously agreed to look at the 2015 budget to see if the budget could support a full time Administrator and since the budget has not been completed she has chosen to vote "No".

Trustee Swift administered the Administrator oath of office to Louis Ethridge

7-2015 Trustee Corcoran motioned to nominate Trustee Lisa Allen as Board of Trustee Chairperson for 2015. Trustee Swift seconds the motion; motion carries

Trustee Allen – abstain Trustee Corcoran – Yes Trustee Swift – Yes

8-2015 Trustee Allen motioned to nominate Trustee Lois Swift as Board of Trustee Vice–Chairperson for 2015. Trustee Corcoran seconds the motion; motion carries.

Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – abstain

9-2015 Trustee Allen motioned to schedule the 2015 "Regular" Trustee Meetings for the second and fourth Tuesday of each month at 7:00 PM. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes

10-2015 Trustee Allen motioned to approve Trustee compensation to be paid monthly at \$1,333.17 from General Fund line item 1000-110-111-0000 per ORC 505.24 based on the annual budget. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

11-2015 Trustee Swift motioned to approve Fiscal Officer compensation to be paid monthly at \$2,029.58 from General Fund line item 1000-110-121-0000 per ORC 507.09 based on the annual budget. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

12-2015 Trustee Allen motioned to set Zoning Commission member compensation at \$50.00 per month in which at least one meeting is attended during that month; compensation to be paid on an annual basis in December. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Zoning Secretary compensation discussion

Trustee Swift motioned to set Zoning Commission Secretary compensation at \$50.00 per meeting; compensation to be paid on an annual basis in December. Trustee Allen seconds the motion; after discussion, motion was tabled.

Trustee Swift stated that money needed to be allocated for the Zoning Secretary expense in 2015. Trustee Swift stated that in prior year a donation had been made by a private citizen to fund the payment to the Zoning Secretary and that this donation was not expected in 2015. Trustee Corcoran stated that she would like to direct Administrator Ethridge to review Zoning Secretary payment and to return to Board with recommendation. Administrator Ethridge stated he would like to restructure the Secretarial functions of both the Zoning Commission and Zoning Appeals and to have Township staff perform these duties instead of a private citizen. After discussion, Trustees tabled motion awaiting recommendation from Administrator.

13-2015 Trustee Swift motioned to direct Administrator Ethridge to review and present to Board of Trustees the Zoning Commission and Zoning Appeals Secretary compensation. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

14-2015 Trustee Swift motioned to set Board of Zoning Appeals member compensation at \$50.00 per meeting; compensation to be paid on an annual basis in December. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

15-2015 Trustee Swift motioned to set the standard mileage rate for personal vehicle use by Township employees and elected officials to 57.5 cents per business mile, as established by the IRS for 2015. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes

16-2015 Trustee Allen motioned to request an advance of taxes collected by Clermont County Auditor. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes

Fiscal Officer Allgeyer stated the County requires the advance request to be on file annually in order for the County to issue payment as property taxes are paid instead of only receiving payments twice a year and that the advance request allows the Township to receive payments from the County earlier.

17-2015 Trustee Allen motioned to approve advance from the General fund 1000 to Police Fund 2081 in the amount of \$118,006.19 to cover temporary appropriations, to be paid back when revenues received in those funds will permit the payback, retroactive to January 5, 2015. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes

18-2015 Trustee Allen motioned to approve advance from the General fund 1000 to Fire Fund 2111 in the amount of \$99,704.12 to cover temporary appropriations, to be paid back when revenues received in those funds will permit the payback, retroactive to January 05, 2015. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes

19-2015 Trustee Allen motioned to approve advance from the General fund 1000 to Zoning Fund 2181 in the amount of \$8,596.75 to cover temporary appropriations, to be paid back when revenues received in those funds will permit the payback, retroactive to January 5, 2015. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes

20-2015 Trustee Allen motioned to approve advance from the General fund 1000 to Ambulance Fund 2191 in the amount of \$83,084.71 to cover temporary appropriations, to be paid back when revenues received in those funds will permit the payback, retroactive to January 5, 2015. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes

21-2015 Trustee Allen motioned to approve advance from the General fund 1000 to Safety Service Fund 2192 in the amount of \$97,906.86 to cover temporary appropriations, to be paid back when revenues received in those funds will permit the payback, retroactive to January 5, 2015. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

22-2015 Trustee Swift motioned to approve advance from the General fund 1000 to Fire/EMS Levy Fund 2193 in the amount of \$207,402.00 to cover temporary appropriations, to be paid back when revenues received in those funds will permit the payback, retroactive to January 5, 2015. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Old Business

Budget meeting schedule discussion

After discussing setting Special Meeting dates for 2015 budget discussions, it was decided for Administrator Ethridge to coordinate the meeting schedule and to email the dates.

23-2015 Trustee Swift motioned to post for acceptance of applications for the Board of Zoning Appeals. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

24-2015 Trustee Swift motioned to post for acceptance of applications for the GCDC Board. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

25-2015 Trustee Swift motioned to reallocate \$2,600.00 from 2031 fund Road & Bridge line item 2031-330-360-0000 (Contracted Services) to line item 2031-330-190-0000 (Salaries); retro-active to 12/09/14. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

26-2015 Trustee Allen motioned to reallocate \$12,009.00 from 2192 fund Safety Service line item 2192-210-221-2901 (Medical) to line item 2192-210-190-0000 (Salaries); retro-active to 12/09/14. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

- 27-2015** Trustee Allen motioned to reallocate \$1,627.00 from 2081 fund Police Department line item 2081-210-290-3472 (Other benefits) to line item 2081-210-190-0000 (Salaries); retro-active to 12/09/14. Trustee Swift seconds the motion; motion carries.
- Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes
- 28-2015** Trustee Allen motioned to reallocate \$1,342.00 from 2081 fund Police Department line item 2081-210-314-0000 (Tax Collection Fee) to line item 2081-210-190-0000 (Salaries); retro-active to 12/09/14. Trustee Swift seconds the motion; motion carries.
- Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes
- 29-2015** Trustee Swift motioned to reallocate \$1,312.00 from 2081 fund Police Department line item 2081-210-323-0000 (Repairs & Maintenance) to line item 2081-210-190-0000 (Salaries); retro-active to 12/09/14. Trustee Allen seconds the motion; motion carries.
- Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes
- 30-2015** Trustee Swift motioned to reallocate \$5,335.00 from 2081 fund Police Department line item 2081-210-420-0000 (Operating Supplies) to line item 2081-210-190-0000 (Salaries); retro-active to 12/09/14. Trustee Allen seconds the motion; motion carries.
- Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes
- 31-2015** Trustee Allen motioned to reallocate \$1,913.00 from 2081 fund Police Department line item 2081-210-599-0000 (Other Expenses) to line item 2081-210-190-0000 (Salaries); retro-active to 12/09/14. Trustee Swift seconds the motion; motion carries.
- Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes
- 32-2015** Trustee Allen motioned to reallocate \$1,204.00 from 2081 fund Police Department line item 2081-210-599-3835 (Other Expenses – Fuel) to line item 2081-210-190-0000 (Salaries); retro-active to 12/09/14. Trustee Swift seconds the motion; motion carries.
- Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes
- 33-2015** Trustee Swift motioned to reallocate \$340.00 from 2081 fund Police Department line item 2081-210-410-0000 (Office Supplies) to line item 2081-210-190-0000 (Salaries); retro-active to 12/09/14. Trustee Allen seconds the motion; motion carries.
- Trustee Allen – Yes Trustee Corcoran – Yes Trustee Swift – Yes

34-2015 Trustee Swift motioned to approve Mr. Pilot's request for zoning change for Goshen zoning case #245 as approved by Clermont County Planning and Goshen Zoning Commission. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Trustee Corcoran stated that prior to this evening's meeting the Board of Trustee's had a Public Hearing to hear zoning change request for Zoning case #245 and that this motion has been added to tonight's Board of Trustee agenda. Trustee Corcoran stated that during the 1/13/15 6:00 PM public hearing the Board had determined the entire process had been taken care of and that the case number was #245. Trustee Allen stated the Board of Trustees had a public hearing on 1/13/15 at 6:00 PM and prior to that the Zoning Commission had a Regular meeting on 12/16/14, and then Zoning Commission held a Public Hearing meeting on 1/6/15 at 6:00 PM.

Community Forum

Jim Constable – Blanchester, OH

Mr. Constable inquired where the Administrator salary would be paid from; Trustee Corcoran stated this will be determined during the 2015 budget discussions. Mr. Constable inquired of the dollar amount the tax advance from Clermont County would be; Fiscal Officer Allgeyer stated the tax advance is not for a dollar amount but is a form the County requires to be on file in order to issue payment to the Township as property taxes are paid. Mr. Constable inquired if the GCDC would be a public or private entity; Trustee Corcoran stated the Administrator will consult with legal counsel regarding the matter. Mr. Constable inquired on an update of the Police evidence room; Police Chief Combs stated that to date he has not received an update. Mr. Constable inquired who he should submit his public request to; Trustee Corcoran stated public record request should be submitted to Administrator Ethridge.

Don Combs – Goshen, OH

Mr. Combs inquired of the current Board of Trustees to review injunction on his property and would allow Administrator Ethridge to work with Mr. Combs about getting grant money to help in the clean up on the property. Trustee Corcoran inquired if Mr. Combs was still in the appeal process; Mr. Combs stated he is still in the appeal process. Trustee Corcoran stated that the appeal process needed to be settled before proceeding further. Administrator Ethridge stated he will have discussions with Mr. Combs regarding property clean up and that it is Mr. Combs' responsibility for the clean-up.

Executive Session

35-2015 Trustee Allen motioned to adjourn into Board of Trustee's Executive Session at 7:50 PM to discuss the appointment, employment, or compensation of a public employee or official according to Ohio Revised Code 121.22(G) (1). Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Board of Trustees reconvened from Board of Trustee's Executive Session at 8:27 PM.

Adjournment


36-2015 Trustee Swift motioned to adjourn the Meeting of the Board of Trustees at 8:28 PM. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Respectfully Submitted by:


Cheryl Allgeyer, Fiscal Officer


Goshen Township Trustee

cra